

# Academic & Administrative Audit (AAA)

## INDEX

<b>Audit Title</b>	<b>Audit Details</b>
Academic Audit & Administrative Audit 2018-19 to 2022-23	Audit information for Academic Year (A.Y. 2018-19 to 2022-23)

1	Name of the College	MAHATMA GANDHI SHIKSHAN MANDAL SMT SHARADCHANDRIKA SURESH PATIL COLLEGE OF PHARMACY, CHOPDA
2	AISHE ID	C-9004
3	Date of establishment of the Institution	24/07/1992
4	Name of the Head of the Institution	Dr. Gautam Prakashchandra Vadnere
	Designation	Principal
5	Does the college function from Own Campus	Yes
6	Address of the College	MGSM Campus, Yawal Road, Chopda, Maharashtra
	State/UT	Maharashtra
	District	Jalgaon
	City	Chopda
	Pin	425107
	Phone No	02586-223150
	Fax No	02586-222366
	Mobile No	9890022892
	Registered Email	bpharmchopda@yahoo.com
	Alternate Email	gautamvadnere31@rediffmail.com
7	Website	ssp-pharmacychopda.in
8	Has the Institution completed 6 years of existence / Years of graduation of last two batches	Yes Year1- 2021 Year2- 2022
9	Nature of the college	Self-Financing
10	College Affiliation	Affiliated  (Affiliated/Constituent Colleges)
	College Affiliation	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

12	Is the Institution recognized under section 2(f) of the UGC Act?	Yes 22/11/2017  View Document												
13	Is the Institution recognized under section 12B of the UGC Act?  If yes, date of recognition by UGC under section 12B along with latest Plan General Development Grant release letter	No												
14	Is the institution recognised as an Autonomous College by the UGC?	No												
15	Is the institution recognised as a 'College with Potential for Excellence (CPE)' by the UGC?	No												
16	Is the institution recognised as a 'College of Excellence' by the UGC?	No												
17	Is the College offering any programmes recognised by any Statutory Regulatory Authority (SRA)	Yes												
18	Statutory Regulatory Authorities	PCI												
19	If the institution is not affiliated to a university and is offering programmes recognized by any Statutory Regulatory Authorities (SRA), are the programmes recognized by Association of Indian Universities(AIU) or other appropriate Government authorities as equivalent to UG / PG Programmes of a University	Not Applicable												
20	Whether the Institution is registered in the National Academic Depository (NAD) system	Yes												
21	Number of programs offered	<table border="1"> <thead> <tr> <th>Programmes</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>1</td> </tr> <tr> <td>PG</td> <td>2</td> </tr> <tr> <td>Doctoral (Ph.D)</td> <td>2</td> </tr> <tr> <td>Diploma</td> <td>1</td> </tr> <tr> <td>Certificate / Awareness</td> <td>3</td> </tr> </tbody> </table>	Programmes	Number	UG	1	PG	2	Doctoral (Ph.D)	2	Diploma	1	Certificate / Awareness	3
Programmes	Number													
UG	1													
PG	2													
Doctoral (Ph.D)	2													
Diploma	1													
Certificate / Awareness	3													

## Programme Details

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BPharm, Pharmacy Ug, Pharmacy	48	Passed HSC with PCB or PCM and appeared for MHTCET or NEET with non zero score and as per ARA guidelines	English	100	100
PG	MPharm, Pharmacy Ph, Pharmaceutics	24	Passed B. Pharm. and obtained non zero positive score in GPAT and as per ARA guidelines	English	10	10
PG	MPharm, Pharmacy Pgy, Pharmacognosy	24	Passed B. Pharm. and obtained non zero positive score in GPAT and as per ARA guidelines	English	10	8
Doctoral (Ph.D)	PhD or DPhil, Pharmaceutical Sciences, Pharmaceutics	36	Passed M. Pharm. and qualified PET as per KBCNMU Jalgaon guidelines	English	8	2
Doctoral (Ph.D)	PhD or DPhil, Pharmaceutical Sciences, Pharmacognosy	36	Passed M. Pharm. and qualified PET as per KBCNMU Jalgaon guidelines	English	10	6

23	Does the institution have statutory cells / committees	1. Committee for SC/ST 2. Minority Cell 3. Grievance Redressal Committee 4. Internal Compliant Committee 5. Anti-ragging Committee 6. OBC Cell
24	Date of establishment of IQAC	01/02/2023
25	Has the institution made statutory declaration on the institution website under Section 4 (1) (b) of the RTI Act 2005 as issued and amended from time to time.	No
26	Does the college have an academic MoU with any foreign institution	No
27	Date of uploading data on MHRD website for All India Survey on Higher Education (AISHE).	30/12/2022

## Criterion I: - Curricular Aspects

### 1.1 Curriculum Planning and Implementation

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.

Criteria	Status of Documents
Academic Calendar (Institute)	Yes
University Academic Calendar	Yes
Work Load	Yes
Academic Time table	Yes
Examination Time table.	Yes
Faculty Guidelines	Yes
University Syllabus	Yes
Faculty File	Yes

### 1.2 Academic Flexibility

**1.2.1. Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

Certificate/Value added courses	Year	Enrolled Students	Duration	Documented		
				List of students and the attendance sheet for the above-mentioned programs	Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	Evidence of course completion, like course completion certificate etc.
Certificate Course of Herbarium Techniques and Methodology	2022-2023	30	30 days	Yes	Yes	Yes
	2020-2021	30	30 days	Yes	Yes	Yes
	2018-2019	30	30 days	Yes	Yes	Yes
Certificate course of Yoga	2022-2023	30	30 days	Yes	Yes	Yes
	2021-2022	30	30 days	Yes	Yes	Yes
	2020-2021	30	30 days	Yes	Yes	Yes
Vocational Training Program (Pharmacy Assistance)	2019-2020	30	180 Hours	Yes	Yes	Yes

### 1.3 Curriculum Enrichment

#### 1.3.1. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Criteria	Documented
List of courses for gender balance and sensitivity	Yes
List of activities conducted by institute to address gender equality / sensitivity	Yes
Lists of courses that integrate cross cutting issues for environmental hazards	Yes
List of activities conducted by institute to address environmental hazards	Yes
List of courses for social and professional ethics	Yes
List of activities conducted by institute to address social and professional ethics	Yes
List of courses for human and animal safety	Yes
List of activities conducted by institute to address human and animal safety	Yes
List of Courses for Rural development	Yes
List of activities conducted by institute to address cultural diversity	Yes
List of activities conducted by institute to address religion	Yes
List of activities conducted by institute to address health and hygiene	Yes

#### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Criteria (Data for last five Years)	Documented
Percentage of students undertaking project work/field work/ internships	Yes

##### 1.3.2.1. Number of students undertaking project work/field work/internships

Criteria (Data for last five Years)	Documented
Number of students undertaking project work/field work/internships	Yes

### 1.4 Feedback System

**Whether structured feedback received from all the stakeholders** **Yes**

Smt. Sharadchandrika Suresh Patil College of Pharmacy, Chopda adopted the process of feedback collection and feedback analysis. Feedbacks from stakeholders such as students, parents, alumni, employers and teachers are collected for any activity conducted in the college including academic and ambience of the college. The feedbacks were design to get require information that helps to analyse the performance. Indicators/ratings for curriculum are given as 1,2, and 3,4,5 for poor, average, good and excellent remark. The rubrics are prepared explaining attributes and performance.

The data is collected from the stakeholders and analysed. Poor or average rating indicators are raised in action taken report and implemented for improvement in the task. The activities are planned accordingly.

Year	Details of Feedback	Documented
2017-2018	<ol style="list-style-type: none"> <li>1. Students' Feedback for Teachers Evaluation</li> <li>2. Parents Feedback on Curriculum</li> <li>3. Teachers' Feedback on Curriculum</li> <li>4. Employer Feedback Form</li> <li>5. Students Feedback on Facilities</li> <li>6. Graduate Exit Survey</li> <li>7. Alumni Feedback Form</li> <li>8. Student Feedback On Course/Curriculum</li> <li>9. Stakeholders Feedback Form</li> </ol>	Yes
2018-2019		
2019-2020		
2020-2021		
2021-2022		

## Criterion II: - Teaching Learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
117	114	119	113	110

#### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
120	120	120	120	120

Criteria	Document
Institutional data in the prescribed format	Yes
Final admission list as published by the College and endorsed by the competent authority	Yes
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	Yes

**2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
43	35	37	32	32

**2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
50	50	50	50	50

Criteria	Document
Institutional data in the prescribed format	Yes
Final admission list indicating the category as published by the College and endorsed by the competent authority.	Yes
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	Yes

**2.2 Student Teacher Ratio**

**2.2.1 Student Full Time Teacher Ratio**

Year	Number of Teachers	Number of Students	SFR
2022-2023	34	514	15.11
2021-2022	30	524	17.46
2020-2021	30	496	16.53
2019-2020	27	408	15.11
2018-2019	19	363	19.10

**2.3 Teaching Learning Process**

**2.3.1. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

Head	% of Teachers using ICT
Experiential Learning	



<b>Hands on Learning</b> <b>Field Learning</b> <b>Participative Learning</b> <b>Scientific Learning</b> <b>Problem Solving Methodologies</b> <b>Case Study Learning</b>  <b>Assignment Learning</b> <b>Project based Learning</b> <b>Teachers use ICT enabled tools for effective teaching-learning process</b> <b>Intelligent interactive panel</b> <b>X Pharm Series</b>	<b>100%</b>
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## 2.4 Teacher Profile and Quality

### 2.4.1. Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1. Percentage of full-time teachers against sanctioned posts during the last five years				
2022-23	2021-22	2020-21	2019-20	2018-19
34	30	30	27	19
<b>Criteria</b>		<b>Document</b>		
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)		Yes		
Provide Links for any other relevant document to support the claim (if any)		Yes		

### 2.4.2. Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2022-23	2021-22	2020-21	2019-20	2018-19
9	9	9	7	8

<b>Criteria</b>	<b>Document</b>
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	Yes
Institution data in the prescribed format	Yes
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	Yes

## **2.5 Evaluation Process and Reforms**

### **Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient**

#### **Response:**

- ◆ Detailed calendar is prepared for effective planning and implementation on the basis of the academic calendar issued by the affiliating university. Internal examinations are conducted regularly in accordance to academic calendar.
- ◆ As per PCI pattern 2017, continuous mode internal assessment for each theory subjects are conducted which includes attendance, academic activities and student-teacher interaction.
- ◆ Institute strictly follows the PCI/ KBCNMU evaluation guidelines for the evaluation purpose.

The subject teachers are instructed to prepare question papers based on the syllabus decided by the subject in-charge. Supervisors are appointed for internal examinations.

- ◆ The marks scored by the students in sessional examination are entered in the sessional examination marks register thus making the process robust and transparent.

### **Mechanism to deal with internal/external examination related grievances is transparent, time bound and efficient:**

#### **College Level**

The assessment for the sessional examination is carried out meticulously and if the students do not obtain minimum marks required, they are not permitted write to the re-sessional examinations. In case, if students fail to appear for any in-semester assessment/sessional examination on medical grounds or remain absent with prior permission and approval of the Principal; then, the re-examination of such students is conducted as per rules, provided that he/she submits application to the Principal through Institutional Examination Committee with required documents.

#### **For Assessment of theory exams**

After the conduct of the theory internal exam, answer sheets of sessional examinations are assessed by the subject teacher. Answer sheets are shown to students in the class room.

#### **For Assessment of Practical exams**

Marks for conduct of experiment are allotted during regular practical.Viva/Synopsis are conducted at regular

practical and marks are allotted. Journals are assessed and evaluated on a regular basis and then marks are allotted. Total marks for an experiment is calculated and average marks for journals are considered.

These marks are included in the internal practical exam marks as journal marks and total marks for exam is calculated. Marks are entered in sessional evaluation sheet.

## **University level**

If the students indulge in any kind of malpractices, severe action is taken against them by the exam cell after discussing the matter with the Chief Superintendent. The examination cell is entirely involved in dealing with examination related grievances. The cell conveys the grievances to the knowledge of the external senior supervisor immediately and suitable remedial action is taken.

The University has Digital Exam Paper Delivery System (DEPDS), online web service. In the course of, the conduct of examinations, if questions appear from “out of syllabus” or if any error in the question paper is detected, students inform their grievance to the subject teacher and it is communicated to the Controller of Examinations through Principal.

Students undergoing grievances regarding evaluation in any subject for the end term assessment may apply for reevaluation. The office staff assists the students in filing the online applications on KBCNMU web portal for the same.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website**

The Course Outcomes (COs) are based on the learning objectives of the course, which are defined in the syllabus prescribed by the KBCNMU, Jalgaon. The COs of the course is prepared by the respective course faculty. The CO statements are drafted in order to accomplish the syllabus contents using Bloom’s Taxonomy. The learning outcome for each subject is around 4-6. There are separate learning outcomes for the theory and practical subjects.

Based on the course outcomes/ learning outcomes program educational objectives/program-specific objectives have been set for the B. Pharmacy / M. Pharmacy program. Before starting each topic in the course, teachers are discussing the learning outcomes of the subjects with the students. They have been given the information regarding the same in advance.

A syllabus orientation program is conducted for the faculty to appraise them about the Program Outcomes, Course Outcomes, and Question paper mapping to calculate attainment level. The COs & POs are communicated to the faculty and the students in the following ways: (a) discussed in academic meetings (b) displayed on the College website (c) discussed during the induction program (d) discussed in the classroom at the beginning of the course (e) discussed in mentoring session (f) displayed in corridors (g) laboratory boards. The vision, and mission of the Institute with Programme Outcomes are printed on lab records and assessment booklets for information to students. Question papers are drafted and mapped for Course Outcomes and Programme Outcomes for both theory and practical courses. The college has also displayed the Program and Course Outcomes on the website for the awareness of all the stakeholders.

### **2.6.2 Attainment of POs and COs are evaluated.**

Explain with evidence in a maximum of 500 words Response:

Programme Outcomes (POs) and Course Outcomes (COs) of the institution reflect the quality of education provided by the University in syllabus. In the IQAC meetings, Course Outcomes of each subject and CO- PO mapping are discussed and integrated into the curriculum. Programme Outcomes of the institution aim to nurturing skill and capacity among students for employment, research, problem solving, social responsibility, ethics and empowerment through education. Course Outcomes focus on the attainment of subject knowledge, awareness and sensitivity towards existing problems in the society, through the experiential knowledge, research orientation and industry readiness. Program Outcomes (POs) are achieved through a curriculum that offers a number of mandatory courses as well as elective courses. The Course Outcomes (COs) for each course are mapped with POs. The level of attainment of COs for both internal and external examinations is measured and set for all courses on a scale of 0 to 3. The following aspects are considered in the attainment and evaluation of POs and COs.

Attainment Level 1: Students scoring more than 60%, in the University examination and internal examination, are considered to be the attainment of “1”

Attainment Level 2: Students scoring more than 70%, in the University examination and internal examination, are considered to the attainment “2”

Attainment Level 3: Students scoring more than 80%, in the University examination and internal examination are considered to be the attainment of “3”

CO attainment is determined on the basis of marks obtained in internal assessments including continuous mode and sessional exam. Questions are mapped with the COs and attainment is calculated. PO attainment is determined through direct and indirect assessment tools. Direct assessment involves the attainment of course outcomes and indirect assessment involves the attainment of POs through cocurricular and extra-curricular activities. The indirect attainment level of POs is determined based on the analysis of feedback and surveys.

### 2.6.3: Pass percentage of Students during last five years (Excluding backlog students)

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
113	148	111	77	49

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
116	149	112	77	70

Criteria	Document
Institutional data in the prescribed format	Yes
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	Yes

Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	Yes
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## 2.7 Student Satisfaction Survey

### 2.7.1. Online student satisfaction survey regarding to teaching learning process.

## Criterion III: - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1. Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)				
2022-23	2021-22	2020-21	2019-20	2018-19
00	0.5	10.65	9.21	5.0

#### 3.2.1. Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

##### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

Smt. Sharadchandrika Suresh Patil College of Pharmacy Chopda has

**Vision:** “To nurture excellence in pharmacy profession and mould the Institution into a center of deft pharmacy professionals” and as per the

**Mission:** “We are committed to deliver quality pharmacy education in order to mould the learners into globally competitive pharmacists who are professionally, intellectually adept and socially responsible.

**Quality Policy:** We, at Smt. Sharadchandrika Suresh Patil College of Pharmacy, Chopda are committed to impart Quality Technical Education in Pharmacy as per the needs and expectations of Students and industries. We shall achieve this through continual improvement in academic standards and support processes.

The college aims at preparing the students as Pharmacists and making them aware of their rights and duties stipulated on moral issues based on pharmacy ethics and values. The college strongly believes in the wholesome growth of its student and makes them available every opportunity and facility to exploit their talent..

To accomplish the Vision to build innovative ecosystem institute had heavily invested the resources in research, publication and patenting by students and faculty. To build a sound research and innovation ecosystem institute offers several facilities and conducts different activities; few are as follows,

Central Instrument Room: The institute have a central instrument room equipped with the entire necessary analytical instrument needed for academics and research.

Research laboratory: The institute have a central research laboratory equipped with modern equipment GC, HPLC, UV, FTIR, Dissolution testing apparatus, Brookfield viscometer. Rotatory tablet punching machine.

Animal house: The institute have animal house with all facilities and approved by Committee for Control and Supervision of Experiments on Animals.

Library and Wifi enabled campus: Institute offers voluminous library facility, computer lab connected with internet and wifi enable campus to staff and students to carry out their literature survey for research activities.

Seminar/ workshop/ conferences/ poster presentations/ etc: Institute organizes different Capacity Development Programme. Faculty and students are encouraged to present research papers through participation in various district level, university level, state level, national and international conferences/ Workshops/ Symposia.

Entrepreneurship and startups: Special cell created for entrepreneurship conduct activities like organization of guest lectures and conferences on the related topic.

Research grants: Students and faculty members are encouraged to develop innovative ideas into research projects. Institute help and encourages them to apply for different research projects. KBC North Maharashtra University has awarded the institute a small research project grant.

Publications: The institute had developed the strong roots for publication of research in various reputed national and international journals. Our faculty members have filed various patents so far.

UG and PG Research Projects: Research culture is introduced to students from the Undergraduate level in project works. PG Students are encouraged to do their project works on innovative subjects.

Collaboration activities and MoUs: Institution has signed 10 MoUs to improve research activity at the institute. The institute has collaborated with pharmaceutical industries, analytical labs.

Members pursuing Ph. D are encouraged to make use of infrastructure and resources available at the institute.

### **3.2.2. Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	01	02	02	03

**3.3.1. Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	36	25	14	11

Criteria	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	Yes
Link to re-directing to journal source-cite website in case of digital journals	Yes
Links to the papers published in journals listed in UGC CARE list or	Yes
Institutional data in the prescribed format	Yes
Provide Links for any other relevant document to support the claim (if any)	Yes

**3.3.2. Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	17	14	14	19

Criteria	Document
List of chapter/book along with the links redirecting to the source website	Yes
Institutional data in the prescribed format	Yes
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	Yes
Provide Links for any other relevant document to support the claim (if any)	Yes

### **3.4 Extension Activities**

#### **3.4.1. Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years**

MGSM'S Smt. Sharadchandrika Suresh Patil College of Pharmacy, Chopda, carries out various academic and extension activities throughout the year for overall development of students as well as society nearby. The institution looks into new and innovative ways to reach out to the neighborhood, and organizes various extension and outreach programs in neighborhood community and in college campus.

The college is always promotes regular engagement of faculty and students with neighbourhood community to create awareness among the students about different social issues. Students are sensitized and motivated to inform the community nearby on key and sensitive issues like Hospital Visit, Unnat Bharat Abhiyaan, Tree Plantation, Womens Day, Prevention of Sexual Harrasment, Yuvati Sabha etc.

Through several activities such as various programmes, workshops, rallies and streetplays. Every year tree plantation activity is organized by Faculty and students in college campus and nearby villages. Every year, Institute organizes Blood donation camp.

Cleaning of campus and surrounding nearby campus was undertaken in which student and staff participate delivers clear message about cleanliness in students and community and also serve the achievement of governments "Swachha Bharat Abhiyan." In COVID 19 Pandemic students and employees took part in social activities like preparation and distribution of sanitizer, masks, etc., in neighbourhood community. They bring about awareness in public and society about COVID-19 pandemic and how to fight COVID-19 pandemic. The institute organizes a series of programs for girls and women employees to encourage them and provide fair environment for their studies and work. Women empowerment, health and hygiene, personal safety,

Financial independence, personality development, zero tolerance to Sexual harassment, legal rights of women, are few of the fields dealt through Yuvati sabha and self-defence workshops. Organization of workshop, conferences and seminars on various curricular, Co-curricular, research and social issues is deeply rooted in the culture of institute. Students, staff and non-teaching staff are motivated to take active participation in all such events. The institute is continuously exploring and committed to help students by offering practical exposure relating various social issues as well as motivating them to try to seek solutions to some of the issues.

#### **Impact**

Through such extension and outreach programs conducted by Smt.S.S. Patil College of Pharmacy, Chopda, by involving students raises social values in community and students themselves. All these extension and outreach programs had served to develop our students as a responsible citizens and community as better place to live.

#### **Outcome of the Programme**

The outreach programmes realize the different social issues related to personal health care and other problems and to find solutions by getting involved with the lives of general **public**.

#### **3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**

#### **3.4.2**

#### **Awards and recognitions received for extension activities from government / government recognised bodies**



Government of India certified that Smt. Sharadchandrika Suresh Patil College of Pharmacy, Chopda is a Recognized, Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution. The institution has successfully framed the SES REC action plan and constituted 10 working groups for improving facilities in the campus and the community/Adopted villages in the areas of Sanitation and Hygiene, Waste Management, Energy conservation and Greenery post COVID-19, along with the observation of three environment , entrepreneurship and community engagement related days to inculcate in faculty, students and community, the Practices of Mentoring, Social Responsibility, Swachhata and Care for Environment and resources.

Extension and outreach activities focus on communicating ideas and the welfare of underprivileged, rural, tribal, and urban populations. It also allows us to use acquired knowledge and skills to improve the overall standard of living for the community for the advancement of the underprivileged sections of the society to make communities better and progressive as strength to the nation.

Each year College have arranged Tree Plantation Programme, Vanmahotsav. All the students from First to Final Year actively participate and plant a tree by taking its precautions all over the year. Our Campus and President was awarded with ‘Vanashree’ award by Government of Maharashtra.

Department of Pharmacognosy organized training program on “Bricks Made from Cow Dung and Dried Cotton Tree and Tissue culture” under the Scheme of “UNNAT BHARAT ABHIYAN” and Dr. Md Rageeb Md. Usman coordinated the event.

In Pandemic situation there is need to supply sanitizer and spreading of sanitizer in adopted villages. Our UBA team visited adopted villages & Sanitizer was distributed and spreading was done thrice a month from May to August 2019-20.

Webinar organized for adopted 5 villages National Education Policy was discussed with youngsters and teachers.

**3.4.3. Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years**

<b>3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</b>				
2022-23	2021-22	2020-21	2019-20	2018-19
03	07	03	01	04
<b>Criteria</b>		<b>Document</b>		
Photographs and any other supporting document of relevance should have proper captions and dates.		Yes		
Institutional data in the prescribed format		Yes		

Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	Yes
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### 3.5 Collaboration

#### 3.5.1. Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years

##### List of year wise activities and exchange

Academic Year	Number of Active MoU	Number of Activities
2022-2023	18	04
2021-2022	09	06
2020-2021	09	01
2019-2020	06	05
2018-2019	06	02
2017-2018	05	01

### Criterion IV: - Infrastructure and Learning Resources

#### 4.1 Physical Facilities

##### 4.1.1 The Institution has adequate infrastructure and other facilities for,

**teaching – learning, viz., classrooms, laboratories, computing equipment etc  
ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

The college meets the standards set by the DTE Mumbai, KBCNMU, Jalgaon, and the PCI, New Delhi by continually developing and enhancing its infrastructure and resources. The College is housed in a three-storey building with a built-up area of 5610sqm and adheres to all regulations including an animal house spanning 80 sqm.

College located in the campus of MGSM at Chopda city. The institution is endowed with state-of- the-art building comprising of the physical infrastructural facilities that support and facilitate teaching learning process.

College has established their own separate and self-contained buildings with the 18 laboratories, 10 classrooms,

01 seminar halls, office space, student amenities, library, faculty room, and hostel facilities for students and faculty to facilitate the conduct of the various academic, research and training and extension activities associated with the teaching and learning processes.

All the laboratories are equipped with modern, modular and functional workspaces integrating the student requirements of water, electricity, gas and ICT designed with the safety features imbibed in the infrastructure resulting in an excellent ambience and atmosphere for academic and research work.

As per the AICTE and PCI requirements, building and infrastructure facility is exclusively utilized by faculty as well as students of the institution is optimally utilized by UG, PG and PhD staff members for academic and research work.

Infrastructure is utilized for organizing scientific seminars, conferences and extracurricular programs and social activities.

Board room is utilized for conducting meetings of college.

ICT – enabled facilities 4 Class rooms are connected with IIP Smart Boards. (Senses)

Cultural programmes are organized in the Seminar Hall having capacity of 150 seating students with Audio visual facility of IIP Smart Board and Smt Anusayabai Salunkhe Hall about 600 seating capacity respectively and are equipped with a platform, podium, and quality audio-video system for various occasions like Fresher's Day, Teacher's Day, Women's Day, Annual Social Gathering, etc.

"A fit body, a calm mind, a house full of love." College encourages students to participate in all indoor and outdoor sports as well as cultural events, emphasizing holistic development and giving equal weight to academics, sports and cultural activities.

Campus's open play field accommodates a wide range of sports and games. Indoor activities, like

Yoga, and Karate are accessible, and the outdoor stadium has a Gymnasium for the students. With a firm belief that physical fitness leads to mental fitness, for Outdoor Games, the College has a 13 acres multipurpose playground where students are trained to play variety of games like Cricket, kho- kho, kabaddi, volleyball etc. and also college provide premium facility for various indoor games like table tennis, carrom, badminton and chess and athletics are all played on the open ground, which has all the necessary facilities.

The athletes have facility of a special 400 meters 8 lane standard running track. A cement court with acrylic board is provided for playing basketball.

There is provision of a separate wooden court meant exclusively for playing badminton. The other games played are Table Tennis, Wrestling, Judo, Power lifting .etc.

#### **4.1.2. Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

##### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
14.33	18.38	1.76	16.31	9.72

Criteria	Document
Institutional data in the prescribed format	Yes
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	Yes

## 4.2 Library as a Learning Resource

### 4.2.1. Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Library is automated by using “VRIDDHI” software, an integrated library management system which is further linked to the “ssplibrary.in Pharmacy E-library”.

Separate Reading room is available for Diplomats, undergraduate, postgraduate students and teachers. Digital Library is also available with facilities such as DELNET, e-journals, e-books, resources; various journals are provided to access and upgrade the research knowledge of the staff and students.

National and international printed/online journals are made available for the students. Library equipped with Wi-Fi for internet access on personal notebooks/laptops.

Library is supported by 19882 textbooks and 737 chemical abstracts, reference books, national/international journals, periodicals and other readable articles in printed form.

Library has a seating capacity for 80 students at a time. VRIDDHI software and free internet facility are available for student and staff use.

VRIDDHI software is integrated library management software designed and developed by the Hindustan Company Pvt. Ltd. It is user-friendly software developed to work under client-server environment. It provides default template for data entry of various types of documents.

It also supports the process of stock verification and book bank for students. Issue, return and reservation are based on matter. In case of barcode-based computerized circulation, accession numbers of books are converted into barcodes and printouts of barcodes are pasted at different places on the books.

Vridhhi software is used to maintain the students and staff entry register with the help of barcode present on the

identity card of students and staff respectively.

### 4.3 IT Infrastructure

#### **4.3.1. Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth**

LAN facility and internet connectivity are provided to facilitate ICT enabled teaching and learning.

All the systems are regularly monitored, replaced and upgraded as per the norms specified. Instruments in PG labs are connected to computers with relevant software.

All laboratories, library and offices are LAN connected.

Total of 110 computers are available to students at our college. Computer student ratio 1:5 Each faculty member receives a PC to store data. Additionally, all high-tech installations have computing facilities placed in them.

The institute offer seamless internet connectivity across the entire campus. Printing facility also available.

Every classroom has an LCD projector, and the college has a PA system in place as well. The institute used “X-pharm” Software for Experimental Pharmacology.

Digital Library is equipped with computers for browsing of e-journals, e-books and e-resources like Shodhganga Delnet, pubmed, Doab, Doaj Dnyangangotri. Management Soft VRIDDHI software is subscribed by college library.

The information in the computers is effectively protected by passwords for individual folders. Sites other than academic or informative are blocked. IT Help Desk and a network administrator are employed to resolve the problems, if any. Some class rooms are provided with Interactive smart Board with OPS (Operating Plug system) and also LCD projectors with internet facility.

College regularly updates IT facilities including Wi-Fi. Internet facility is availed from service provider BSNL (with optic fiber) for uninterrupted internet. BSNL internet connections are in use speed limit BSNL is 300 Mbps.

Plans for incremental upgrades to the infrastructure are included every year for up-gradation. The planned Operations include upgrading all systems to the most recent software versions, installing additional printers, scanners with the newest hardware, and a Wi-Fi campus facility. Regular maintenance is performed on the laboratory's equipment.

Every year, the college wants to enhance the computer equipment for the benefit of the students and of every staff member to support academic-related matters. In order to improve security and optimize the usage of IT resources, the college installed CCTV cameras.

The college library is a participating member of DELNET. For students, DELNET offers access to more than 86 periodicals and other helpful resources.

Inventi-e periodicals are also available through the college library.

The majority of educational processes are set up in electronic formats like PowerPoint presentations. Various topics are covered in guest talks. The use of sophisticated Instruments like the HPLC, FT-IR, and UV spectrophotometer is permitted for all students.

The faculty employs ICT tools for their coursework, research projects, and other responsibilities. An LCD Projector system, sound system, and mic have been installed in the seminar hall.

The library has a sufficient amount of e-books, e-journals, films, and CDs with interactive learning and Assessment modules. Internet access, laptops, CDs and pen drives to store data, computers at departmental levels. CDs of various books, CDs of simulated experiments for demonstration purposes, and laser pointers for effective presentations are among the facilities available in the college for computer- aided **teaching**.

#### 4.3.2.1. Number of computers available for students usage during the latest completed academic year

Sr. No.	Computational Facility	Number of Server	Number of Computer
1	Computer Lab	1	33
2	Digital Lab (Library)	1	09
3	B. Pharm Language Lab 1	1	10
4	B. Pharm Language Lab 2	1	20

Criteria	Document
Purchased Bills/Copies highlighting the number of computers purchased	Yes
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	Yes

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1. Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

##### 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
55.44	34.38	22.83	42.81	46.84

Criteria	Document
Institutional data in the prescribed format	Yes
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	Yes

## Criterion V: - Student Support and Progression

**5.1.1. Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
367	335	323	297	267

Criteria	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	Yes
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	Yes
Upload policy document of the college for award of scholarship and freeships.	Yes
Institutional data in the prescribed format	Yes

**5.1.2. Following capacity development and skills enhancement activities are organized for improving students' capability**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Criteria	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	Yes
Report with photographs on ICT/computing skills enhancement programs	Yes
Institutional data in the prescribed format	Yes

**5.1.3. Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
230	210	200	180	120

**5.1.4. The institution adopts the following for Redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organization wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely Redressal of the grievances through appropriate committees**

<b>Criteria</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	Yes
Proof related to Mechanisms for submission of online/offline students' grievances	Yes
Proof for Implementation of guidelines of statutory/regulatory bodies	Yes
Details of statutory/regulatory Committees (to be notified in institutional website also)	Yes
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	Yes

**5.2 Student Progression**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
26	43	45	42	37

**5.2.1.2. Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
113	148	111	77	49

<b>Criteria</b>	<b>Document</b>



Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	Yes
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	Yes
Institutional data in the prescribed format	Yes

### 5.2.2. Percentage of students qualifying in state/national/ international level examinations during the last five years

#### 5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
09	06	03	02	00

Criteria	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	Yes
Institutional data in the prescribed format	Yes

### 5.3 Student Participation and Activities

#### 5.3.1. Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

##### 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
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02	00	02	01	02
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Criteria	Document
list and links to e-copies of award letters and certificates	Yes
Institutional data in the prescribed format	Yes

### 5.3.2. Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

#### 5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	23	10	27	25

Criteria	Document
Institutional data in the prescribed format	Yes

## 5.4 Alumni Engagement

### 5.4.1. There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play a vital role in the college by providing mentoring, internships and career opportunities to students. The college has a registered Alumni Association which aims to build a strong bridge between students and alumni to provide opportunities that help the overall development of the college by contributing to the growth of students and providing a forum for members to interact and sustain a sense of belonging amongst them through mutually beneficial contacts. It also facilitates and encourages alumni to contribute towards improvements in the status of the college in areas pertaining to academics, industry interactions and any other area that the alumni and the college feel appropriate. The association focuses on the following areas which contribute to college development.

**Placement Assistance:** The alumni share information related to vacancy positions and also provide assistance in arranging various interviews. Due to such assistance, the overall student placement is enhanced.

**Student Interaction:** The alumni association has initiated alumni interaction under which alumni members of the college interact with the current students of the college to guide them on various career opportunities and preparation for competitive exams.

**Training:** The alumni are actively involved in helping the students with training as well as arranging the M. Pharm. project work in various industries. **Career guidance & Research:** Alumni guide students in preparation

for interviews, entrepreneurship development and soft skills interventions which help students with their placement. The alumni regularly contribute as resource persons in various scientific symposiums organized by the college. They also help to students by giving gift samples of drugs (APIs) for research projects.

**Social Associations:** The college has developed a dedicated social portal (Facebook, LinkedIn, Telegram and Whatsapp) for better connections with alumni. The designed social portal provides information regarding brief profiles of alumni, job openings, achievements and current affairs in the pharmacy profession. The social portal helps current students to easily know about the college alumni along with their designation, current working area and expertise. Overseas alumni lead to provide opportunities abroad. To solve the problems in society, alumni design a magazine in which they try to make aware society in regard to recent updates and new avenues in the pharmacy field and success stories of students, alumni and pharmacy professionals.

## **Criterion VI: - Governance, Leadership and Management**

### **6.1 Institutional Vision and Leadership**

**6.1.1. The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan**

#### **Vision**

To nurture excellence in pharmacy profession and mould the institution in to a centre of deft pharmacy professionals.

#### **Mission**

We are committed to deliver quality pharmacy education in order to mould the learners into globally competitive pharmacists who are professionally, intellectually adept and socially responsible.

#### **PEOS (Programme Education Objectives)**

1. Developing skill based learning in pharmacy practice by adapting conventional as well as e-learning methodology.
2. Maintaining professional ethics and sustainability for society by creating awareness of various health issues.
3. Promoting professional identity through continuous development in research innovations and creating opportunities for entrepreneurship.

Our top management provides support to each and every aspect of stakeholders to achieve set goals. The Management, Principal, faculty, and support staff work symbiotically to meet the institute's Vision and Mission for imparting overall quality of education and research.

Institute is taking continuous efforts to make students competent by implementing the concepts like ICT based teaching, following the teaching learning philosophy and providing them with knowledge through dynamic and flexible teaching methods. The faculty is sponsored to visit industries and research centers to update themselves on these issues. It works directly towards achievement of our vision and also, for the professional development. Training and Placement (T&P) Cell organizes training programs by eminent experts. Institute arranges number of events like webinars, training programs, soft skill development etc. for all round development of students and provides exposure to innovative and industrial concepts. The Institute organizes cultural, sports and programs based on social issues under 'Unnat Bharat Abhiyan', training to farmer for making bricks from cow dung and dried cotton trees, distribution of hand sanitizer to Chopda Municipal Corporation and Police Department during COVID

19 pandemic, tree plantation etc. The institute has constituted Governing Body (GB) College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC) as per the guidelines.

Various internal functional committees are constituted to practice decentralization and participation in the institutional governance which maintain discipline and code of conduct and act as backbone of the institute. The teaching, non-teaching, and students are involved in the institute's overall operation through different functional committees. In summary, the Management, Principal, teachers, and students work together to support the institute's administrative, academic, and extracurricular functions. The Principal is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. The Principal and Heads of the Departments discuss the needs, problems and suggestions to improve the educational quality and infrastructural improvements and convey it to the CDC for further action.

## **6.2 Strategy Development and Deployment**

### **6.2.1. The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc**

The institute has well defined organizational structure, Governing Body (GB), College Development Committee and is constituted as per the regulations. Roles and responsibilities are well-defined for IQAC, and various academic, examination and administrative committees. The Principal is the nucleus of the academic and administration of the institute and is the mediator between top management and employees of the institute. The teaching and nonteaching staff is actively involved in the institute's day- to-day activities for the smooth functioning of the institute as per their assigned roles and responsibilities. The working and reporting of administrative and academic departments, cells, and committees are visible from Organogram for a better-decentralized governance approach.

The policy decisions about the functioning of the organization are taken at meetings of the CDC. At the institute level, different functional/working committees are constituted as per the norms, which take care of the developmental plans and routine institute activities. Institute believes in the proper utilization of manpower and resources as reflected in the actual practice. As a part of the policy, administrative rules and regulations, service conditions and regulations, roles and responsibilities, appointments, and leave rules have been framed and effectively implemented.

The strategic planning for all round development of students, faculty empowerment, teaching learning process and training and placement.

The institute functioning is broadly divided into categories: academics, administration, training & placement, research & development, exam section and library. The institute has a training and placement cell which works hard to promote industry institute interaction for the value addition of students and faculty as well. The cell had made various plans related to industry interaction for industrial trainings of students, memorandum of understanding, entrepreneurship development, social awareness, healthy work environment at the institute, etc.

Various committees have been constituted as per UGC, AICTE, PCI and State Government norms. The effective functioning of these committees can be seen through their frequent meetings, decisions taken on the pertaining issues and action taken reports.

The all-round development of the institute is continuously going on as follows:

- Accreditations/Approvals/Recognitions Academic and Examinations
- Resource Generation and Research & Development
- Training Placement, Industry-Institute Interaction and Entrepreneurship Development Cell (EDC) Curricular, Co-curricular and Extra-curricular, Extension and Outreach Activities
- Human Resource and Development Infrastructure
- Institutional Social Responsibility/ Community Pharmacy Alumni Association

The impact of policies: The policies and perspective plans are the driving forces for the achievement of strategic goals and it is evident through MoU, collaborations, alumni interactions, extension and outreach activities, and success stories of students through best practices.

## 6.2.2. Implementation of e-governance in areas of operations

### Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Criteria	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	Yes
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	Yes

Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	Yes
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### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

The sole objective of Institute is to empower the employees with welfare measures, all possible efforts and initiatives have been taken to develop welfare schemes for the betterment of our stakeholders, especially students and employees. The institute has prepared a policy for the effective implementation of performance appraisal and welfare measures for teaching and non-teaching staff. Institute implements an academic and administrative performance appraisal in a structured form every year to evaluate the academic skills and performance of the staff. Achievements in curricular, co-curricular, and extracurricular activities are considered and critically evaluated by HOD and then by the Principal to encourage the overall development of the staff. These welfare measures are including different financial and non-financial support mechanisms for teaching and non-teaching staff members. The various welfare measures for the staff are as follows:

Faculties are motivated to take higher education like Ph.D.

The institute provides a set amount to an employee's PF in accordance with PF rules, keeping in mind the employees' long-term safety.

Group accident insurance policy for all the teaching and non-teaching staff members.

Faculty members are provided with financial assistance to attend seminars, workshops, conferences etc.

Society Loan facility is available to teaching and non-teaching staff members through Sri. DADASAHEB SURESH PATIL PATPEDHI (A private financial platform), who are members of same society.

Various leaves are available for Teaching and Non-teaching staff which includes Casual leave, Medical leave, Earned leaves, Duty leaves, Maternity leaves for ladies staff etc.

Wi-Fi enabled campus is there to facilitate the teaching-learning and research activities.

Women's grievance redressal cell: The Institute has an internal complaint committee to handle staff issues.

Summer and Winter vacation for faculty members.

HDFC Bank located at 10 min walking distance from campus.

Clinic, Medical facilities, Mess/Canteen, Fast food stores, Stationery shops and daily needs are available in 10 min. periphery of the campus.

Staff members can use the gym facility. Elevator service is available in the institution

The entire workforce celebrates the birthdates of the staff members on their birthdays.

To Encourage non-teaching staff to attend laboratory training programs, fire safety training, library training, etc.

**6.3.2. Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	01	00	02	02

Criteria	Document
Policy document on providing financial support to teachers	Yes
Institutional data in the prescribed format	Yes
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	Yes
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	Yes

**6.3.3. Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	19	18	18	03

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	19	30	20	20

<b>Criteria</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	Yes
Institutional data in the prescribed format	Yes
Copy of the certificates of the program attended by teachers.	Yes
Annual reports highlighting the programmes undertaken by the teachers	Yes

## **6.4 Financial Management and Resource Mobilization**

### **6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

The institute accounts are audited regularly every year by the Chartered Accountant appointed by the parent management for the yearly audit system.

#### **Process of the internal audit**

All vouchers are audited by an internal financial committee on monthly or sometimes weakly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The same process is being followed for the last five years.

#### **Process of the external audit**

The accounts of the college are audited by Chartered accountants (M/s. P.S. SHAH and Company) regularly as per the government rules. Any queries, in the process of audit, would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the chartered accountant. External audit is performed every year. The Institute upholds and adheres to a carefully thought-out approach to the mobilization of finances and resources

The Department Heads and Accounts office is also involved in the process, along with. A number of institute committees. The institute has created some specific guidelines for the use of resources and funds.



The primary source of funding for the institute is the tuition fees paid by the students.

All students admitted through centralized process rely on government scholarships which are given through DBT by the State government. The institute's fees are approved and finalized by Fees Regulatory Authority, Mumbai.

### **Policy and Practice for Resource Mobilization**

The college budget is created by the principal and department heads prior to the start of the financial year.

Respective Heads of Department, in consultation with other faculty members and technician staff finalize the departmental requirements and forward the proposals to the Principal.

The Principal also conducts meetings with the store in charge, college examination officer, and librarian and instructs them to prepare requirements/budgets.

The Principal in consultation with HODs, the store in charge finalizes the requirement/ budget and presents the same in a meeting of the College Development Committee and Governing Body for final approval.

The institutional budget covers ongoing costs including salaries, internet and power, stationary, and other maintenance.

It comprises budgeted costs including furniture purchases, lab equipment purchases, and other development costs.

The highest management (CDC) reviews and approves the budget.

The financial statements are certified by statutory auditors who are also appointed, and certified auditors also audit the grants that the college has received.

## **6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

Moreover, IQAC identified and suggested new ways of using teaching aids, developing suitable infrastructure, and providing suggestions to start new courses.

IQAC has been also thoroughly involved in helping the Management, the Principal, and the other committees by offering valuable suggestions and effective measures to maintain consistency.

### **IQAC strengthened the research culture in the college**

IQAC of the college has significantly contributed to developing rich culture among the faculty of the college. The faculty members of the college have been able to publish their research work in journals of high impact factor and international repute. The college provides a faculty diary to each teacher at the beginning of the academic year. After the semester examinations, a thorough result analysis is done. The faculty members are asked to undertake extra efforts for weak students. The IQAC has prepared the institutional API proforma for the faculties of the college. Faculty members have to fill up and submit their API at the end of every academic year along with the necessary proofs. Based on teaching-learning, student attendance, result analysis, contribution in co-curricular and

extracurricular activities, research contributions, etc, the API score of the faculty is computed.

### Other practices of IQAC

UGC and University Circulars pertaining to research are displayed on the Notice Board for students and staff. With the help of the UGC grant, efforts have been made to develop research infrastructure like laboratories, advanced equipment, modern ICT tools, access to electronic learning materials, etc.

Interactive Intelligent Panel is installed in each classroom to aid innovating teaching.

Many teachers use Power Point Presentations, audio visual approach during lectures which found very effective in delivery of curriculum contents. The use of ICT tools found very effective during the period of Covid-19 pandemic also.

### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Criteria	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	Yes
NIRF report, AAA report and details on follow up actions	Yes
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	Yes

## 7.1 Institutional Values and Social Responsibilities

### 7.1.1. Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus

At Smt. Sharadchandrika Suresh Patil College of Pharmacy discipline is a way of life. The gender ratio at college varies over the last five years. An on average, it appears that there are more female students enrolled compared to

male students. The College maintains a conducive environment for female students, which is reflected by the increased female ratio. By recruited more female faculty committed to promoting gender equality and creating a gender-sensitive environment. As per the norms of competent authority college constitute the committees like Gender Sensitization Cell, Sexual Harrasment Committee, Anti-Ragging Committee etc to establish zero tolerance enviorment.

The institution provides a variety of amenities and promotes awareness among the students in order to ensure the safety and security of women on campus. It is protected by the installation of CCTV security cameras around the campus and buildings of the institute. Additionally, it is accessible at all entrances, as well as the entrances to the hostels for boys and girls, the college building, parking lots, and canteens. Students' safety is guaranteed by the rectors/wardens in the dorms and security personnel. Any unauthorized access or exit is carefully monitored in accordance with the institute's protocol. The college campus is well-lit after business hours with the necessary amount of light to ensure safety at night. The institute has been instructed to use social media, particularly WhatsApp, to develop groups for assistance and suggestions. A successful mentor-mentee system is in place for a group of students to focus on issues and student safety. The Girl's Common has all the necessary amenities, such as a first aid kit, vending machine for sanitary napkins, hand drier, handwashing station, bed, lamp, fan, lockers, and incinerator. Separate, roomy common areas and restrooms are available for boys and girls to maintain hygiene. Both employees and students are required to have their ID cards on when on college property. An essential component of our college events is Annual Day. It's the time of year when students showcase their inventiveness and creativity via a variety of stage productions. Weeks before the Huge number of students take part in this event, preparations are in full motion and everyone is quite thrilled. demonstrates their aptitude for dancing, music, drama, poetry, and other arts. There was a lot of activity and drama during the celebration of youth week called SPORTS WEEK & ANNUAL SOCIAL DAY, which featured energetic songs and dance performances by students. The college gives both men and women the same opportunities for freedom of movement and membership in different organizing committees. College also conducts various special programs, workshops, seminars, guest lectures, and conferences related to gender sensitization, self-defence, stress management, and other relevant topics.

During practical experiments, educational trips, and business visits, they participate in activities in groups. For girls, specific sporting competitions are held, including volleyball and cricket. Sports competitions, cultural events and extracurricular activities including workshops, and training development courses for employability, personality development, and skill development are just a few of the activities that colleges organize.

### **7.1.2. The Institution has facilities and initiatives**

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

<b>Criteria</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	Yes
Geo-tagged photographs/videos of the facilities.	Yes
Circulars and report of activities for the implementation of the initiatives document	Yes
Bills for the purchase of equipment's for the facilities created under this metric	Yes

### **7.1.3. Quality audits on environment and energy regularly undertaken by the Institution**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

<b>Criteria</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	Yes
Policy document on environment and energy usage Certificate from the auditing agency	Yes
Green audit/environmental audit report from recognized bodies	Yes
Certificates of the awards received from recognized agency (if any).	Yes

**7.1.4. Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens**

The Smt. Sharadchandrika Suresh Patil College of Pharmacy promotes an inclusive atmosphere for holistic development by tolerance for cultural, regional, linguistic, communal, socio-economic, and other diversity. Students applying to college are from a variety of geographical areas. The diversity axis may take into account various castes, religions, communities, and genders. These students frequently exhibit the many customs, attire, and artistic forms common to various countries when they engage in college co- curricular and extracurricular activities. During annual social gatherings such as SPORTS WEEK & ANNUAL SOCIAL DAY, traditional clothing, fun festivals, singing, Ganesh festival, dahi handi, Rangoli, posters, social activities, etc., the college offers students plenty of possibilities on campus to exchange societal, cooperative, and interactive behaviour. The institution plans off-campus educational excursions as part of its curricula, such as visits to the pharmaceutical industry in various locations in India and the collection of medicinal plants in a forest. Such excursions have unreported benefits since they teach the children to respect the natural world, Mother Nature, local culture, and cuisine. The students are accepting and peaceful in the multicultural setting. However, the college has mandated college dress to do away with socioeconomic status discrimination. For all reasons, students from all socioeconomic backgrounds receive the same treatment. Every employee and student in the college must stand for the national anthem in order to foster a sense of unity and patriotism. Students are educated about the Indian Constitution and social peace by participating in Constitution Day celebrations.

The College also puts on events like the Marathi Bhasha Gaurav Din to promote linguistic peace. Every year, the college hosts an annual social event. It is a group activity led by the principal that is totally planned by the cultural committee, which is made up of faculty and students. In addition to providing students with pure fun, it aids in developing their organizational and leadership skills and instills a feeling of responsibility. Competition winners receive certificates, trophies, and monetary awards. During the calendar year, notable cultural events such as Fresher's Day, Teachers Day, Pharmacist Day.

Day, and Farewell Function have been organized. As part of our tradition, we also commemorate the birthdays of notable Indians, such as Sarvepalli Radhakrishnan etc. The campus celebrates Chhatrapati Shivaji Maharaj Jayanti as Shivjayanti. All of the faculty, support staff, and students promise to maintain the democratic legacy of our nation and the dignity of free, fair, and peaceful elections on this special day. On January 26th, 1st may Maharashtra day and August 15th, the national flag is raised in honour of our liberation heroes, and the crowd joins in singing the national anthem. At the same time, they promise to protect public property and the nation's integrity. Everyone is taking the pledge on this occasion. Students are made aware of the need to protect natural resources such as water, air quality (including reducing noise pollution), animal life, and forests through regular activity and the special camps NSS.

## **7.2 Best Practices**

### **7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

#### **Best Practice I**

##### **Title: "Health Practices @ Community Services" Objectives of the Practice**

1. To enhance health quantity of life in society.
2. To inculcate social value and responsibilities.
3. To organize social events for promoting the holistic development of society.

4. To create opportunities for the students for social interactions.
5. To strengthen teamwork amongst students and encourage participation.
6. To involve the students in awareness programs for grooming them as an agent for community services.

## **The Context**

Community-based learning combines traditional classroom instruction with community service to enhance the learning of the students and civic participation. The college's focus for community improvement and engagement connects academic programs with community service so that students, faculty, and community partners can forge linkage between theory and practice, between knowledge and action and between the resources of the institution and the community development. World Health Organization promotes concept of high-quality life. Being a pharmacy institute, we develop responsible and accountable pharmacists. Our prime social objective is to create awareness in the tribal population and extending care that leads to proper health and quality-life. Social activities play a vital role in the development of human values in students. It boosts confidence and teaches to co-operate and work with people in different conditions.

They learn to face the challenges that come in educational and career life through extension and outreach programs; we sensitize the students to develop social values, their responsibilities and knowledge towards societal issues and engaging them to be involved in the people of the community. Students with profound interest attain social values and responsibility. Above all, the students get hold of social justice, values, responsibility, and sustainability. While pursuing these activities in college along with education, students learn prioritization and time management skills too. These academically and co-circularly talented students have well groomed personalities, which helps them to face the world in a better way.

## **The Practice**

Self-Study Report of college to achieve the objectives, Our College visits different villages, primary & secondary schools and Organize the Rally and Street Drama to render our social services to the community by organizing Health Awareness Camps, Health check-up camp and Blood Donation Camp, Awareness of AIDs, Diabetes and Word Cancer day Program, Poster Presentation, Tree Plantation conducted by our B. Pharm students- Awareness program in the community of tribal area about the side effect of alcohol drinking, tobacco. Social Activity at on the occasion of Street play. Student and Faculty Participation in as Volunteer in cancer Camp. For conducting such activities, we trained our students for pharmacy practice. These students are engaged in the extension activities. We conduct different Health check-up, Vaccination Camp, Diabetes Detect Camp etc. During COVID-19 pandemic and lockdown period our institute has distributed Hand sanitizers and Facemask to the nearby tribal area of Chopda taluka. also, we awareness about the precautions to be taken during the COVID-19 pandemic like keep a safe social distance, use a facemask and wash hands regularly and use hand sanitizer.

## **Best Practice II**

### **Title of the Practice: Green Campus- Healthy Campus**

#### **Objective**

To keep the Campus green and clean.

To grow more trees with variety to help biodiversity conservation to reduce the traffic noise.

To inculcate aesthetic values and eco-consciousness among the students and staff of our institution.

To create good ambience for the holistic development of the student. To improve the overall health of the people on campus.

To support and implement Swachh Bharat Abhiyan for healthy India. To use Led Lights.

### **The Contexts**

Smt. Sharadchandrika Suresh Patil college of Pharmacy, Chopda situated in the lap of Satpuda mountain range. Satpuda forest is one of hotspot for floral and faunal biodiversity. Our institution is committed to maintain the health and biodiversity of the campus that eventually protect our environment. Campus expansion has resulted in an increase in the use motor vehicles and resource consumptions. Therefore, the college has felt the need to maintain and enhance the greenery in the campus.

### **The Practice**

We plant various types of saplings with the help of students, teaching and non teaching staff of the college. These plants are made available from the nearby government and private nurseries mostly at the onset of monsoon every year and otherwise. These are successfully maintained by providing fertilizers and irrigation facility. We conduct the program by Green Army volunteers for the maintenance of our campus. The faculty members celebrate their birthdays not cutting the cake but by planting a sapling. This cake free initiative under this best practice has proved very fruitful so far more than hundred trees have been planted by the faculty members alone. The sapling planted by the faculty members on his/her birthday has to be taken care of by the concern faculty members including iron mashing and watering. Following are the major activities conducted to achieve the goal of green and healthy campus The college has conducted green audit of the campus. Right from the beginning the college has carried out labeling of plants on the college campus which helps students to understand the botanical names and specifications of the plants. College has maintained garden with labeling. Signboards/posters are displayed on the college campus for encouraging ideas of plastic-free campus, noise pollution, and environmental awareness. The energy audit of consumption of electricity in the college is conducted recently by certified external auditor. LED bulbs are installed in the college building to save electricity, The college has robust rain water harvesting mechanism that has I. resulted in the increase in groundwater levels of bore well on the campus. The chemistry laboratory uses rain water as distilled water for practical.

### **Evidence of the Success**

Our campus is spread across 36 Acres of sprawling green campus. This practice has resulted in the improved quality of air and subsequently quality of life. The tall trees help to reduce the noise and traffic sounds as the college campus is adjacent to the highway. It is a proven facilitates the plant barriers can be a solution to noise. Indeed, plant barriers are excellent solution for the traffic noise.

### **Problem encountered and Resources Required**

No serious problems were face has such but during the initial phase it was difficult to find the alternative for single use plastic carry bags for the students.

## **7.3 Institutional Distinctiveness**

### **7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within**

**1000 words**

### **Area: Career Guidance and Soft Skill Development**

The industry needs skilled graduates who are better prepared to solve complex problems in an interdisciplinary and global context. To address this need, the institute has decided to undertake concrete steps towards focused training of students which will enhance their professional skills and eventually equip them to be ready to work as per the industry expectations. To achieve this, it was thought worthwhile to reinforce better interaction with industry fraternity through vibrant “Industry-Academia interaction”. In this regard, to achieve Academic Excellence was designed and implemented in the structured manner.

The main objective of square theory was to increase involvement of industry and implementing the inputs in routine curriculum in the following domains

1. Academics : To optimize the teaching learning process as per industrial needs.
2. Co-curricular and extracurricular activities: To abreast students about recent industrial development.
3. Research and developments activities : To undertake research in the thrust area as per market need.
4. Training and Placements activities : To sharpen employability skills of students as per global outlook.

The Career Guidance Programme at Smt. Sharadchandrika Suresh Patil College of Pharmacy is a comprehensive initiative that assists students in making informed decisions about their future careers. Renowned career counselors and industry experts are invited to conduct workshops, seminars, and one- on-one counseling sessions. The program covers various aspects, including self-assessment, exploring different career options, and understanding the job market trends. Students gain valuable insights and develop clarity about their aspirations, enabling them to plan their career paths effectively.

### **Alumni Guest Lecture**

Smt. Sharadchandrika Suresh Patil College of Pharmacy takes pride in its accomplished alumni, who have carved remarkable careers in diverse fields. The Alumni Guest Lecture series invites these successful graduates to share their experiences, challenges, and achievements with current students. Through these interactions, students gain invaluable insights into different industries and professions, learn about the practical aspects of various career paths, and build a robust network with accomplished professionals. The guest lectures inspire and motivate students to strive for excellence in their chosen fields.

### **Vocational Training Program**

The college organizes Vocational Training Programs to equip students with practical skills and hands-on experience in specific trades and industries. These programs are designed in collaboration with industry experts and organizations to ensure that students receive relevant and up-to-date training. Students learn about the latest developments and best practices in their respective fields, making them job-ready and increasing their employability prospects.

### **Guidance on Basic Interview Skills**



To prepare students for the competitive job market, the college offers guidance on Basic Interview Skills. Industry experts and HR professionals conduct interactive sessions on resume building, effective communication, body language, and handling common interview questions. Additionally, mock interviews are arranged to give students real-time experience and constructive feedback, helping them improve their interview performance.

### **Training Program on Sophisticated Instruments**

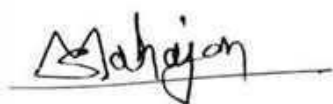
Smt. Sharadchandrika Suresh Patil College of Pharmacy recognizes the importance of practical training in sophisticated instruments used in scientific research and industry. To meet this need, the college organizes regular Training Programs on UV (Ultraviolet) and HPLC (High-Performance Liquid Chromatography). These programs allow students to gain hands-on experience with these instruments, enhancing their analytical skills and laboratory proficiency.

### **Conclusion**

Smt. Sharadchandrika Suresh Patil College of Pharmacy remains committed to providing holistic education and grooming students for success in their careers and beyond. The diverse array of activities and programs ensures that students receive comprehensive support and exposure to excel in their chosen paths. These initiatives have become integral to the college's culture, fostering a dynamic and enriching learning environment year after year.

### **Overall Remark of Committee:**

The overall assessment of the performance and activities made by the college found satisfactory and progressive to the vision aligned, and the committee recommend under the audit.



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